



The CCS Adoption 200 Club Constitution

- 1) The name of this 'private society lottery' is The CCS Adoption 200 Club (herein referred to as "The Club").
- 2) The Club will not be restricted to a maximum of 200 Members; it will however have a maximum annual revenue restriction of £20,000.
- 3) The Club is intended to be a private society lottery under the provisions of the Gambling Act 2005.
- 4) The Club will not be promoted outside the premises (or normal communication channels) of CCS Adoption.
- 5) The Club will be run by CCS Adoption and the day-to-day running will fall to The Club's Administrator – the CCS Adoption Finance Manager.
- 6) The sole objective is to raise money to support CCS Adoption.
- 7) The initial target will be 200 'numbers' to be held by members of The Club, although there will be no upper limit on numbers issued. Members can hold up to 15 numbers each.
- 8) Membership shall be non-transferable.
- 9) Each number will be unique. No physical certificate will be issued but the Member will be informed of their Membership Number(s). That number will be assigned to the Member until such time as the Member withdraws from The Club.
- 10) Numbers will be sold at £12 per year (equivalent of £1 per month) for a minimum contract period of 12 months payable by standing order, cash or cheque.
- 11) Money paid for numbers will not be refundable under any circumstances.
- 12) The minimum stake shall be £12.00 per year (1 number) and up to a maximum of £180 per year (15 numbers).
- 13) Members must be over the age of 18 to join.
- 14) Membership is restricted to anyone associated with the CCS Adoption premises to conform with the Gambling Act 2005. Therefore Members will be either:
 - i) Staff (including sessional workers), Trustees, Panel members, and volunteers
 - ii) CCS adoptive parents and adoptive grandparents
 - iii) Users of The Centre for Adoption Support & Education
 - iv) Existing 200 Club members
- 15) Six bi-monthly draws will be held along with a bonus Christmas draw.
- 16) All draws will take place at the CCS Adoption premises. The winning numbers drawn will be done so on a purely random basis in the company of at least 3 other 200 Club members.
- 17) At any time, a Member can contact The Club Administrator to request a list of past Club winners (on a rolling 12 month basis).
- 18) Prize money will be in the form of a cheque drawn on the 'Clifton Children's Society 200 Club' account and this will be posted to prize winners within a week of the draw.
- 19) It is the responsibility of the Member to advise The Club Administrator of any change of address or contact details.



- 20) It is the responsibility of The Member to withdraw from The Club and cancel any associated standing orders. The Club is not able to cancel Member standing orders. Members who withdraw from The Club are asked to inform the Administrator.
- 21) All participants are entitled to attend the draws, upon request to The Club Administrator.
- 22) At least 40% of the income taken annually will be paid as prizes. There will be a 1st, 2nd and 3rd prize at all times.
- 23) This 'profit' will be used to support CCS Adoption in any way decided by the management of CCS Adoption.
- 24) A register will be kept by the Administrator of The Club of members, prizes paid out and funds raised. This will be audited each year as part of the CCS Adoption accounts.
- 25) The Club's bank account shall be the CCS Adoption account based with Lloyds Banking Group but will be held in a separate account used solely for The 200 Club. The name of this account is: Clifton Children's Society 200 Club.
- 26) All running expenses shall be taken from The Club profit and not the prize money (eg postal/stationery costs).
- 27) Any decision by CCS Adoption end the lottery will be by at least one month's notice to all participants.
- 28) The rules of this lottery will be available at all times on the fundraising pages of the CCS Adoption website.
- 29) CCS Adoption may amend or vary the rules of the lottery at any time. Changes will be notified in writing via letter or email to all existing Members.
- 30) Should the Club be closed at any stage, all existing Members will be informed in writing.