



JOB DESCRIPTION

Post:	Children's Activity Worker
Accountability:	The person appointed will work as a member of an experienced team of staff and is accountable to the Adoption Support Manager
Primary Purpose:	The post-holder will be part of a team that provides activities as part of our Adoption Support Service.
Salary:	£26,411 per annum (pro rata)
Hours:	6 hours per week term time only Monday and Thursday 9.45am-12.45pm (Fixed) with additional contracted hours for training and meetings. Additional hours for a range of activities and events at weekends and school holidays may be available.
Contract:	Fixed term until 31 st July 2025.
Location:	CCS Adoption, The Park Centre, Daventry Road, Bristol, BS4 1DQ or such other location as CCS may specify in accordance with the needs of the service

Key Responsibilities:

- Ability to work effectively as part of a team and using professional initiative to deliver group work and individual activities to children and young people (aged 0-18 years).
- To bring ideas and lead on activities for different groups according to need.
- To engage with children, young people and their families and build positive relationships with them.
- Building and maintaining relationships with parents and other carers to work collaboratively to support the needs of children and the family.
- To be aware of the specific needs of individual children and their adoption identity.
- To undertake activities with children on and off site as required, sessions maybe weekday day time, evenings or weekends.
- Recording information on evaluation sheets at the end of sessions and reviewing impact.
- Planning sessions effectively ensuring individual and group needs are met.
- To maintain confidentiality at all times whilst complying with Safeguarding procedures.
- To attend Team Meetings and contribute to all aspects of the Team's learning and development of good practice ensuring positive outcomes are met and practice reviewed.
- To participate in induction, ongoing training and continuous professional development in order to maintain a detailed understanding of adoption issues and implement this into the delivery of services.
- To attend 1-1 supervision and be accountable to the Post Adoption Support Manager.

- To undertake tasks commensurate with the role.

The Job Description reflects the major tasks to be carried out by the post holder but in the interests of effective working, those tasks may be reviewed from time to time, reflecting changing needs and circumstances. Such reviews and any consequential changes will be carried out in consultation with the post holder.